



Job Opening

apply today

Homenetmen Glendale Ararat Chapter Associate Athletic Director, Basketball

Homenetmen Glendale Ararat Chapter is currently seeking qualified, experienced candidates for the position of Associate Athletic Director of Basketball. The Associate Athletic Director of Basketball will plan, organize, supervise and promote the Homenetmen Glendale Ararat Chapter Basketball program.

The Associate Athletic Director of Basketball will work in conjunction with the Chief Athletic Director (CAD) to oversee the program. The Associate Athletic Director of Basketball provides program leadership and collaboration with Division Executive Committees (DEC), Athletic Office Staff and our members, athletes and parents to ensure an excellent basketball program where Homenetmen Glendale Ararat Chapter members achieve their full potential on the court and in our community.

Primary Duties and Responsibilities:

- ✓ Responsible for the overall implementation of organizational, and divisional policies & guidelines regarding all Athletes and Basketball activities.
- ✓ In charge of appointing, reassigning and letting go of volunteer coaches and assistants
- ✓ Create lesson plans for youth basketball program on a year-round basis
- ✓ Responsible for developing strong volunteer participation through recruiting, training, supervising and evaluating volunteers for quality programs
 - Includes supervising practices, games, volunteers; making schedules
 - Managing Practice schedules
- ✓ In cooperation with Department Executive Committee, assist with development of special family and youth events and miscellaneous special events as it relates to program development, public relations, membership development.
- ✓ Develop and implement new programs into the organization.
- ✓ Help ensure quality control standards and participants' safety.
- ✓ Monitor and convey all deadlines for upcoming basketball events.
- ✓ Assist Department Executive Committee in planning tournaments & basketball events.
- ✓ Monitor all practices & enforce all polices & guidelines to be used during practices.
- ✓ Assist Department Executive Committee in planning and supervising a variety of basketball clinics and related activities and recruiting participants for such activities
- ✓ Working effectively to create partnerships with outside agencies, schools and colleges to expose members to skill-building, educational and athletic opportunities.
- ✓ Bilingual preferred
- ✓ Full-Time Position

Application Procedures:

Review of applications will begin immediately.

To apply please email resume and cover letter/detailed letter of interest to CAD@ararat.org