

5.4 Coaches Responsibilities

All coaches MUST attend basketball division's first mandatory kick off meeting to receive their team rosters – 2nd Sunday in January.

- Coaches are required to attend seminars and training sessions organized by Regional Homenetmen as well as Ararat chapter.
 - Coaches who do not abide by Homenetmen Ararat's rules and regulations are subject to disciplinary action and or removal from coaching.
 - Coaches have the authority to discipline or suspend player. Coach may suspend the player for the maximum of two weeks (4 practices) and or one game. The decision has to be communicated to the Technical committee, and AD. In the case of more serious situation, case will be referred to the BEC, for further disciplinary action.
 - Coaches are not allowed to cancel their practices, without a justified reason and prior notification to the AD, and the Team Parent.
 - Coaches are not allowed to recruit players from other Ararat teams or from outside, unless it is consulted and approved by the Technical Committee/AD.
 - Coaches cannot change the time and or the location of their practices, without permission from Athletic Director. In case of practice cancellation or time change because of an emergency, they need to inform team parent or every team member and AD within reasonable time.
 - Coaches cannot allow a non roster player participate at their practices.
 - Coaches cannot sign up or participate in any league/tournament without approval from Technical Committee/Athletic Office.
 - Coaches could hold meeting with their team at their discretion, however any meeting involving parents has to be informed and approved by Parent Support Committee. A PSC member should attend those parent meetings.
 - Coaches cannot forfeit any game. In case of justified forfeit they are responsible to report to Technical Committee/Athletic EC.
 - Coaches are responsible to report incidents or inappropriate behaviors, which occur during practices and or competitions, to the Athletic Director and PSC.
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- Any practice (F-C division) with less than 8 players is subject to be moved to outside courts. This is to accommodate teams practicing with full rooster.
 - Coaches are not allowed to collect any extra fees from team members and or keep separate bank account for their team. (Sponsorship Policy.)

- Coaches are responsible to turn their team rosters and participation fees as required to the Athletic Director or TC on a timely fashion, using Team parent's assistance.
- Coaches are responsible to emphasize Homenetmen dress code requirements (i.e. logo), during games and practices.
- Coaches are not allowed to order their own team's exclusive sportswear with any vendors, outside of Athletic division guidelines.
- Organizing any friendly games needs to be coordinated and approved through Athletic Director and TC.
- Coaches are responsible to update changes to their practice team roster and player information and submit them to Athletic Director, using team parent assistance.
- Coaches are responsible to maintain practice attendance record and submit a copy to the Athletic Director, using team parent assistance.
- Coaches need to be aware of chapter's insurance policy and procedures. They also need to obtain parent consent form during trips.
- Coaches need to treat team members fairly regardless of their athletic skills.
- Meeting attendance record will be used later as input to coaches' performance.