

## **5.1 BEC (Basketball Executive Committee)**

- Appoint various Technical committees/Federations and Parent Support committees with a corresponding liaison from the BEC.
- Oversee proper implementation of overall division activities such as, practices, tournaments, division & chapter events, roster submission, membership & fee collection and team uniforms.
- Provide Policies, Support, and offer Requirements & Guidelines to all Committees/federations & Coaches (i.e. practice facility use, Dress codes, Uniforms, Tournament limits, trip requirements, player placement guidelines, requiring attendance records).
- Plan a complete annual program and schedule with its corresponding annual budget, based on a pre-approved chapter's Executive Board's budget guidelines.
- Provide various educational programs, as required, for its athletes, coaches, and leaders (i.e. educational seminars and leadership training programs).
- Make disciplinary decisions for improper conducts of athletes and coaches, based on Homenetmen and Ararat Chapter's bylaws.
- Plan various trips & camping (appoint a leader/committee to organize each trip/camping).
- Plan Athletic competitions, such as tournaments and games.
- Organize various appreciation events for its members.
- Prepare annual reports for year-end general meetings.
- Encourage its members to participate in various Chapter's functions and activities.
- Encourage parent participation in various functions (Team Parents, Committees, Trips, and Fund Raising events).
- Execution of proper accounting procedures based on Chapter's Exec. Committee's guidelines and ensure proper closure (hashvepak) upon completion or termination of the Athletic event.
- Periodically review and compare programs to pre-approved annual plan & budgets.
- Assist Executive Director in evaluation of Athletic Director's job performance.
- Evaluate the need for additional facilities as required for its athletic activities.